



# KHEDIVE SHRINERS

J. LEON STOCKS, POTENTATE

645 WOODLAKE DRIVE  
CHESAPEAKE, VA 23320



January 04, 2023

To: Unit/Club Heads

Subject: Submission of the Annual Tax Form 990 information for 2023

Nobles,

The end of the year and tax time is on us already. Khedive's annual 2023 Accounting Review should be in progress or ready to start. I know each new Unit/ Club head is anxious to know the financial status of the Unit/Club that he leads for 2023.

Please be sure that the preparer of the "Report of Shrine Clubs and Temple Units" reads the instructions attached and encloses the documentation requested on the form.

Remember the "Report of Shrine Clubs and Temple Units" is part of a legal tax return document and should be handled accordingly. Please submit the form and the required supporting documentation ASAP, but no later than February 1, 2024.

For your reference, please note instruction 2, (b) requiring that last year's "Balance, end of year" agrees with this year's "Balance, beginning of year."

This year's forms are available on Khedive's website at <https://khediveshrine.org/files/>

Please call or come by the office if you have any questions.

Fraternally,

Wayne Kelly  
Recorder